

## SutiExpense™

SutiExpense™ is a “Book to Pay” solution designed to let you easily create, submit, and manage your expenses. It speeds up approvals, eliminates errors, and enables the proper allocation, analysis, and management of every expense.

With SutiExpense™, it’s easy to automate the expense reimbursement process. The web or enterprise based application allows employees to generate and submit reports anytime or from anywhere. With the addition of integrated travel booking information, users are able to leverage existing data to generate their expense reports. All corporate policies, per diem rates can be defined and enforced, substantially reducing your company’s exposure to mistakes or fraud. Data can easily be exported to various financial systems reducing the need for manual entry. With its new look and feel, SutiExpense™ provides an easier and enjoyable approach to create and manage expenses.

Features include:

- ✓ Pre-Trip Authorization Process
- ✓ Pre-Trip Request to Expense Conversion Process
- ✓ Integrated Booking Data to Create Expenses
- ✓ Integrated Corporate Card data
- ✓ Define Expense Limits by Role and Region/City
- ✓ Define Alternate Approvers, Delegate Users
- ✓ Define Tax Options, Expense Limits for Employees
- ✓ Enforce Project / Client Codes
- ✓ Enforce Approval Limits on Approvers
- ✓ Enforce Receipt Restrictions and Receipt Amount Restriction
- ✓ Define Preferred Travel, Financial and Payroll Systems
- ✓ Define Expense Types to be used
- ✓ Sub Expense Type Restriction
- ✓ Define Delegate Users and Alternate Approvers
- ✓ Add Additional Expense Codes
- ✓ Product & Client Code Relation
- ✓ Additional Time & Expense Type
- ✓ Show Out of Policy Violations Prior to Submission
- ✓ Maintain Hierarchies and Approval Flows
- ✓ Manage Multiple Receipts
- ✓ Attach Receipts to Expense Report/Sub Expense Type
- ✓ Customize Credit Card Format & Import Transaction Details
- ✓ Line Item Rejection
- ✓ Redirection of Approvals
- ✓ Approve / Forward / Reject Expenses
- ✓ View Rejected Reasons
- ✓ View Navigation Memory
- ✓ View User Activity
- ✓ Integration/Exports to various Financial Systems
- ✓ Fraud Detection Technology
- ✓ Biometric option for Approvals and Login
- ✓ General and Field Level Customizations
- ✓ Flexible Reporting Options
- ✓ Business Intelligence Reports

- ✓ Dashboard Customization
- ✓ Quick Setup and Deployment
- ✓ Email Notifications
- ✓ Mobile Access



[Explore](#)

[Contact](#)

SHARE     