

## HABITAT TRANSFORMS ITS ACCOUNTS PAYABLE PROCESS WITH SUTiAP AUTOMATION

“Accounts payable process has become a lot more instantaneous. SutiAP is so intuitive – everyone can easily find what they want when they need it. We didn't miss even a single invoice. Overall, we are happy with the results we've got so far!”

-Imran Josephi

### The Challenge

Habitat's accounts payable department is overloaded with paper including purchase orders, packing slips, and invoices. The company's mission is to save time and manage costs to keep budgets under control while processing hundreds of invoices each month.

Employees from multiple departments need to access these paper documents currently stored at individuals desk and in



Headquarters  
Conroe, TX

### About the Company

Habitat has helped thousands of people by building strong homes and communities. However, the company needed some help of its own as their manual accounts payable process was inefficient and error prone. The company was looking to streamline the invoice processing across multiple vendors and reached out to SutiSoft.

cabinets. This has made it challenging to match invoices with supporting documents and routing them to the appropriate team members for review and payment. The length of time it takes for the AP department to manage all these activities is too long. Human error, misplaced invoices and missed deadlines is costing money.

## The Solution

Habitat was impressed by how the SutiAP solution streamlined the accounts payable process. The ability to read invoices, extract data and store in a database eliminated the manual work previously necessary. Invoices received electronically were pulled into the application at scheduled intervals. The AP department was able to match the invoice to any other existing information, such as packing slip, and then automatically checked for reconciliation. The Habitat team is alerted to any invoices with missing information or lack of reconciliation. SutiAP's ability to track invoices throughout the approval process and simple payment connectivity has made the accounts payable process seamless for everyone involved.

## The Results

SutiAP enabled management to view all open invoices in the process by vendor, employee, and location. Habitat also leveraged

vendor discounts for early payments and avoided late fees incurred due to missing invoices.

## Success rate

- Saved 4-5 hours per week of employee manual data entry
- Implicit cost savings of over \$2,000 a month
- SutiAP offered 100% accuracy in capturing invoice data
- Alerts and escalations have reduced approval cycle times by 90%
- Simplifying payments to multiple vendors has saved time and lowered costs

