

## SutiExpense Solves HST Recovery Process for Virtek

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*Finance now has a central source to do their reports and are no longer dependent on paper that can get lost and spreadsheets that are out of date.*

*- Duane Cowan,  
LAN Administrator-Virtek Vision International*

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### Manual HST Recovery Solved

Virtek trialled an expense report software solution that they found difficult to use and lacked the ability to track the complicated Canadian HST structure. It also demanded that employees had a working knowledge of "GL Codes" as well as other information that was often times beyond the scope of their job function. Virtek continued searching and explored nearly two (2) dozen expense report software solutions before deciding on SutiExpense.

The decision to partner with SutiExpense was due in large part to the flexibility and customizations that SutiExpense offered. The SutiExpense Expense Report Software was customized to automatically calculate Canadian Harmonized Sales Taxes and to handle two (2) separate and distinct GL Codes.



The Customer

WBM Technologies Inc.

Headquarter

Canada

Year Founded

1986

Size

75+ employees

Virtek Vision International Inc., a subsidiary of Gerber Technology, is high tech company which designs, manufactures, markets, and distributes precision laser templating and inspection solutions to customers around the world. Virtek's customers span many industries, including aerospace, construction, transportation and metalworking. Their products help their customers produce their products more quickly, accurately and at a reduced cost when compared to traditional methods.

## Relying on a Spreadsheet-Based Expense System Created Numerous Issues

Virtek relied on spreadsheets to track, manage and record their employee expenses and found the process of getting employees to use updated spreadsheets and cease using previous spreadsheet versions challenging on many levels. Beyond creating an ever-increasing stockpile of paper and the associated storage costs, the delays and confusion caused by employees using out-of-date spreadsheet versions, caused additional work for administrative employees.

When Virtek's parent company, Gerber Technology, moved Virtek over to a web-based accounting system, it was quickly realized that the new system did not consider Canadian Harmonized Sales Taxes (HST,) which created a very difficult and manually intensive process of HST recovery. The new system made it difficult to accurately calculate actual taxes owed to the Canadian government, resulting in Virtek having to allocate employee resources to manage the HST recovery and calculation processes

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### Buried in Paper

As the paper-based storage archive of spreadsheets continue to increase, additional paper receipts, resulting from employees incurring business related expenses, added to an already unmanageable paper storage challenge.

Virtek knew that they needed to find an expense report solution that not only helped to reduce or eliminate their use of paper, but also could automatically manage the HST recovery process.

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### Overview of Benefits

- Created an automated HST capture and recording recovery process
- The ease of use of SutiExpense made the adoption and employee use rates high.
- Digitally archiving receipts made the process of retrieving receipts for review or sharing significantly easier and faster.
- Finance Department was able to have access to a centralized source for report creation.
- Employees are now able to create and submit expense reports while traveling using the SutiExpense mobile app.
- Relieved Virtek's dependency on spreadsheets and eliminated the challenges involved with provided updated expense policies.
- Reduced the report creation process time from two to three hours down to ten to fifteen minutes.
- Approvers are now able to quickly review, comment and approve submitted expense reports, which lessened the "time to pay" turnaround.

## Why SutiExpense?

"We needed a solution that eliminated our reliance on spreadsheets and paper--based receipts that came in at or below our assigned budget. The added flexibility for SutiExpense to handle our Canadian Tax challenges made SutiExpense the obvious choice.

Designed as a webbased solution, SutiExpense is easily configured to the match the unique needs of small, medium and large businesses. Its intuitive icon-based interface and flexible design supports rapid deployment and user adoption.

*"The SutiExpense support team has been fantastic. They are very good at ferreting out any issues and at getting to the root of a problem. They work well as a team member, which allowed us to have timely fixes for any issues. Also, SutiExpense is able to accommodate most of our feature requests. SutiExpense is an excellent sales tool for other Canadian customers especially in the area of taxes."*

*- Duane Cowan,*

*LAN Administrator-Virtek Vision International*